**Request for Proposal**

The Hong Kong Society for Rehabilitation (HKSR) openly invites interested applicants to participate the submission of proposals for the below subject.

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| Date | 11 February 2019 |
| Subject Scope | The HKSR intends to commission an independent party for conducting a Rehabus user satisfaction survey annually. |
| Qualification | Interested applicant(s) shall be able to:   1. Provide the proposal of conducting the user satisfaction survey, 2. Provide its relevant experience in relation to the subject scope; and 3. Prove its capability in meeting the HKSR’s requirement |
| Closing date | 11 March 2019, 12:00 noon (HKSAR time) via Email address: [maykei.to@rehabsociety.org.hk](mailto:maykei.to@rehabsociety.org.hk) For any enquiry in relation to this request for proposal document, you may contact Ms. May To, Manager (Project and Development) at 2817 9558.  In case a rainstorm black warning or typhoon signal No. 8 or above is valid for any duration between 9:00 a.m. (HKSAR Time) and 12:00 noon (HKSAR Time), the closing time will be extended to 12:00 noon (HKSAR Time) on the next weekday (i.e. except Saturday and Sunday) other than public holiday. |
| Deadline for Collection of requirement documents | In preparing the proposal, the applicant should refer to the requirements as set out by the HKSR.  Interested applicant(s) shall contact Ms. May To, Manager (Project and Development) by Email address: [maykei.to@rehabsociety.org.hk](mailto:maykei.to@rehabsociety.org.hk) by the latest 4 March 2019 for collection of requirement documents.  Interested applicant(s) shall keep confidential all information received by us and use it solely for the purpose of this subject, applicant(s) shall not disclose to any third party the contents of any of the documents or any information related without prior written consent of HKSR. |