

# Application Form

## Rehabus Dial-a-Ride Service Half Fare Concessionary Scheme



香港復康會  
The Hong Kong Society  
for Rehabilitation  
復康巴士  
Rehabus

### Objective

Since travelling expenses pose a great financial burden on persons with disabilities (PWDs) encountering financial difficulties when they go out for entertainment, shopping, receiving medical treatment and participating in other activities, Rehabus has introduced the Dial-a-Ride Service Half Fare Concessionary Scheme in August 1996 to alleviate their burdens, thereby encouraging them to take part in more activities and integrate into the society.

### Target

PWDs who are recipients of the Comprehensive Social Security Assistance (CSSA)

### Eligibility

- 1) Individual users who are recipients of CSSA can enjoy the half fare concession when using Dial-a-Ride service.
- 2) For Dial-a-Ride service used by organization users, passengers who are recipients of CSSA and had successfully applied for the Half Fare Concessionary Scheme can also enjoy the half fare concession, but the claim form should be completed by the organizations themselves.
- 3) Applicants obtaining transport subsidy from Social Welfare Department (for medical treatment or training, etc.) are not eligible.
- 4) Applications for subsidizing organizations' transport cost in organizing activities will not be considered.

### Application Methods

- 1) Application form can be obtained:
  - i) by calling our service hotline at **2817 8154** (select 3. English, 6. Account Information, 2. Dial-a-Ride Service, 3. Rehabus Dial-a-Ride Service Half Fare Concessionary Scheme information, 3. To get notes and application forms by fax) and obtain the application form by fax.
  - ii) from our office.  
Address: Rehabus, Room 7, G/F., HKSR Lam Tin Complex, 7 Rehab Path, Lam Tin, Kowloon, Hong Kong
  - iii) by downloading the form from our website at <http://www.rehabsociety.org.hk> (select [Our Services][Transport & Travel][Rehabus Service]).
  - iv) by calling our service hotline at **2817 8154**, contact our staff and obtain the application form by post.
- 2) Applicants should complete the application form and post it to the above address together with a copy of each of the following documents: valid Certificate of CSSA Recipients (for Medical Waivers)/Notification of Successful Application of CSSA and a bank book.  
For an applicant who has appointed a family member or an appointee to receive CSSA payment on his/her behalf, he/she is required to submit a copy of each of the following documents: (1) the appointment letter for receiving the CSSA payment and (2) a bank book of the family member or the appointee for identification and application processing.

## Validity Period of Half Fare Concession

- 1) For application forms received on or before the 15<sup>th</sup> day of each month, once approved, the half fare concession will be started from the 1<sup>st</sup> day of the following month. For application forms received after the 15<sup>th</sup> day of each month, the starting date of the concession would then be deferred to the 1<sup>st</sup> day of the month after next month.

For example: If an application form was received on 15 January 1997, once it was approved, the applicant could enjoy the concession starting from 1 February 1997.

If an application form was received on 16 January 1997, once it was approved, the applicant could enjoy the concession starting from 1 March 1997.

Successful applicants will be notified during the month in which the concession becomes effective.

- 2) The validity period of the half fare concession depends on the expiry date of the Certificate of CSSA Recipients (for Medical Waivers)/Notification of Successful Application of CSSA. The half fare concession will be terminated when such certificate/notification expires. Holders of the certificate/notification are required to send us a copy of the new certificate/notification issued by the Social Welfare Department at least two weeks before the expiry date of the old certificate/notification so as to renew the half fare concession, otherwise such holders will be considered as withdrawn from the Scheme.

## Reimbursement Procedure

### ➤ Individual

- 1) The beneficiary should first pay the fares in full by cash or Octopus, and our driver will issue an official receipt in return.
- 2) The beneficiary should keep the official receipt with the Kilometer Record Sheet given by our driver properly.
- 3) The monthly rebus usage information document will be sent to the beneficiary in the middle of the following month (for individual users, the Dial-a-Ride Service Half Fare Concessionary Scheme (Form A) will be sent at the same time).
- 4) The beneficiary should refer to the rebus usage information document and fill in the items to be claimed on the claim form, and return it to us before the designated date. (Only one claim form will be accepted for each rebus usage information document.)
- 5) If the information document shows more than one name of the applicant who can enjoy such concession, they should fill in the same claim form.
- 6) One half of the fares will be deposited into the personal bank account of the beneficiary after our verification. The receipt will be sent to the beneficiary (the reimbursed amount (being one half of the fares) should be determined by using our calculation method).

### ➤ Organization

Organizations should first pay the fares in full by cash, Octopus or on monthly credit and then complete the **Dial-a-Ride Service Half Fare Concessionary Scheme (Form B)**. Other procedures are the same as that for individual users. The claim form should be submitted within 3 months from the issue date of the invoice. Late submission will not be considered.

## Inaccurate and False Information

Rebus reserves the right to check with the Social Welfare Department when there is any doubt about the information provided. If the information is found inaccurate and false, the concession will be terminated and no further application from that user will be accepted.

As all information provided will be submitted to the Transport Department and other audit departments for auditing and examination purposes, any false declaration will also be investigated and followed up by the relevant government departments.

If you have any enquiries about the Scheme, please contact our Administration Department staff, Ms. Chan, at 2817-8154 (Select 3. English, 6. Account Information, 2. Dial-a-Ride Service, 3. Rebus Dial-a-Ride Service Half Fare Concessionary Scheme information, 1. New application).

\*\* Copies of this application form can be made for distribution to any PWDs who are recipients of CSSA when necessary.

# Application Form

## Rehabus Dial-a-Ride Service

### Half Fare Concessionary Scheme



香港復康會  
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Rehabus

Name	M / F	ID Card No.					
		(Prefix and the first 4 digits)					
Date of Birth	Name of Bank/Branch						
Name of Bank A/C Holder	Bank A/C No.						
Telephone No. (Day)	(Night)						
Correspondence Address							
CSSA Casefile Ref.	Issue Date						
Valid until							
Name of Referee (Social worker or centre staff)	Telephone No. of Referee						
Organization:							

Personal data provided in this application form will be used for application processing and future communication.

I hereby agree that Rehabus has the right to check and make verification with the Social Welfare Department for all information provided by me, and submit the relevant information to the Transport Department and other audit departments of the Hong Kong Government for auditing purpose.

Signature of Passenger/Guardian : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_

#### [Official Use Only]

Receipt Date : \_\_\_\_\_

Processing Date : \_\_\_\_\_

Responsible Staff : \_\_\_\_\_

Signature : \_\_\_\_\_

#### Result:

- Accept
  Not eligible
  Document Missing
  Incomplete information

Effective Date : \_\_\_\_\_

Remark:
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